

## Boston College University Research Council

Meeting Minutes  
January 14, 2009  
10:00 a.m. – 12:00 noon  
Waul House

### *Members Present:*

Kevin Bedell, Vice Provost for Research  
Arnold Shore, Associate Vice Provost for Research  
Joanne Scibilia, Office for Sponsored Programs  
Steve Erickson, Research Integrity and Compliance; Research Protections  
Catherine Ives, Office of Technology Transfer and Licensing  
Hiram Brownell, Psychology  
Patricia Doherty, Institute for Scientific Research  
Dean Hashimoto, Law School  
Charlie Hoffman, Biology  
Amy Hutton, Accounting  
Lucas Lindsay, Graduate student, Physics  
Thanh van Tran, Graduate School of Social Work  
Christopher Wilson, English  
Barbara Wolfe, Connell School of Nursing

### *Absent:*

Tim Kelly  
Kris Kempa  
Devin Pendas

Arnie opened the meeting by providing an overview of the agenda. Arnie announced that Steve Erickson will serve as Interim Director of the Office of Human Protections.

### 1. Conflict of Interest (COI) and Conflict of Commitment (COC)

Arnie continued by providing opening comments on the Conflict of Interest and Conflict of Commitment. Arnie explained the two-track approach to COI and COC. One being University based under the oversight of Pat DeLeeuw and the other related to sponsored programs under the oversight of OSP.

Steve Erickson explained that the COI policy was created in response to the federal regulations cited in NIH and NSF regulations and is related to financial matters, regarding personal external affiliations. At the present time, BC does not have any formal policy or guidance on COC aside from a brief mention in the current disclosure form. The *Faculty Handbook* mentions that faculty members are allowed one day per week for external activities.

Steve stated that the Federal regulations are becoming stricter and greater oversight of COI is required. For example, the federal government may remove the \$10,000 threshold for reporting COI and require recipients of federal funds to report all COI's.



equipment, laptops, etc. and those working on the equipment will require a license to use it. If a license is needed, it could take up to 8-9 months to get one and this could delay the research. The lead federal agencies are Dept. of Commerce, Dept. of State and Dept. of Treasury.

*Data Retention:*

A policy exists, but not widely circulated. It was originally created to bring the University in compliance with the Shelby Amendment. Questions remain about who will pay for retaining the data and how long the data should be retained. The redrafting of the policy will focus on those issues.

*Intellectual Property:*

The IP policy is under review by the University General Council and the Office for Technology Transfer and Licensing.

4. Policy Implementation:

The BC Office of Environmental Health and Safety has implemented the use of ChemTracker to manage the chemical inventory on campus.

The Cost Sharing Policy is under final review by the University General Council. The Cost Sharing Business Process will be implemented in February 2009.

5. Other Matters:

The VPR office is working on a project to involve faculty, deans and department chairs in assigning roles and responsibilities for complying with research-related policies. The involvement of faculty and administrators will be key to the success of the project. Having defined roles and responsibilities will eliminate confusion and allow for greater compliance with policies. A matrix will be used as a reference tool.