

Boston College  
William F. Connell School of Nursing  
Undergraduate Student Policies

**Admission**

The undergraduate admission to the freshman Nursing class at Boston College is contingent upon successful completion of required high school courses at a level consistent with the (CSON) admissions standards. The primary criteria for admission are the high school transcript and SAT/ACT scores. Boston College uses a holistic admissions review. Factors like personal experiences, strengths, and compatibility with the University are also considered. Candidates must provide satisfactory evidence of secondary school graduation (official High School or GED/HiSET transcript), or its equivalent (e.g. Associate, Bachelor, Master, or Doctoral degree). Candidates must include translations and evaluations of non-English transcripts. Candidates must also comply with the immunization requirements specified by the [Massachusetts Department of Public Health](#). Applicants are notified



contracts with clinical agencies prohibit students from being in settings outside of contracted days and times. Students may NOT negotiate with their clinical instructors to come in early, stay late, or shadow for a day in any setting outside of the assigned clinical dates/times. If a student expects to miss more than one clinical due to a health or personal/family emergency, it is imperative that they notify the Undergraduate Program Office immediately. Students should

electives to reach the 117 credits required for graduation from the Connell School of Nursing. (HB, P.12).

## **Transfer**

### TRANSFER OUT OF CSON TO MCAS/LSOE/CSOM

Students may decide or be required to transfer out of CSON to the Morrissey College of Arts and Sciences (MCAS), Lynch School of Education (LSOE), or the Carroll School of Management (CSOM). Each school has different criteria for transfer and different program requirements. Furthermore, internal transfer places may be severely restricted and no guarantees can be provided about acceptance, particularly to the other professional schools. Students should also note that there are often credit, GPA, and subject requirements for transfer as well. Students are only normally permitted one change of school or college through their undergraduate careers at Boston College. First-year students who decide not to enroll in the nursing-related science courses at Orientation will not be given a spot in the nursing clinical course sequence that begins in the sophomore year. They will be required to sign a form

orientation. They should note that until a transfer is official, their home school is CSON and their advisor of record will be the Undergraduate Program Office for the rest of the first year. That being said, these students are urged to seek academic advising in their intended school as soon as possible to make informed course choices. They will have the entire academic year to find a school (MCAS, LSOE or CSOM), make an internal transfer application and be accepted to another program. Any such students who have not completed the internal transfer process by July 1st immediately following their first year will be asked to leave Boston College. (HB, P. 18)

**POLICY ON TRANSFER OF CREDITS FOR COURSES FROM OTHER ACADEMIC INSTITUTIONS** Credits for coursework taken outside of Boston College by students transferring to the University from other colleges/universities are approved by: 1) the Admissions Office for non-nursing courses completed before matriculating at Boston College; 2) the appropriate BC department as well as the Associate Dean for core courses; or 3) the Associate Dean for electives, and all nursing courses and nursing-specific science courses (e.g., Anatomy & Physiology, Microbiology, Statistics, and Life Science Chemistry). For nursing courses, the Associate Dean reviews course syllabi and confers with course faculty as needed to determine equivalence to Boston College courses prior to acceptance of the credits. All nursing-related science courses taken outside of Boston College after enrollment at CSON to meet program requirements (such as microbiology courses in the summer before the sophomore year) must be taken from an accredited four year university, and are never taken for enrichment purposes. Approval from the UG Associate Dean must be granted before the student enrolls. Nursing courses taken abroad in Boston College-approved

contact hours, type and degree of supervision, assignments and grading criteria. Boston College policy determines the maximum number of credits allowed for transfer and the

**GRADUATE COURSES AS AN UNDERGRADUATE:** Undergraduate students who have a 3.0 cumulative GPA may take graduate courses from the list available on the Undergraduate Program website. Students may apply up to two courses taken as undergraduates towards graduate program requirements in the future if the course credits earned are beyond the 117 required for the B.S.

transfer a maximum of two graduate-level courses taken before formally enrolling]. (HB, p. 42)

### **Educational Mobility**

Boston College undergraduate program does not currently offer students with previous health admissions policy.

### **Withdrawal**

**ALTERNATIVE GRADUATION PLANS** Nearly all CSON undergraduate students graduate in the May ceremonies following eight (8) semesters of full-time enrollment. However, due to course failures/withdrawals and/or leaves of absence for personal or health reasons, graduation dates may move to August or December of the originally forecasted graduation year or to a subsequent year. There are also special circumstances under which CSON undergraduates can finish the BS (nursing) degree within 7 semesters of attendance. (HB, P.15)

**WITHDRAWAL FROM A COURSE** If a student wishes to withdraw from a course after the drop/add period is over, s/he must request approval from the Associate Dean. When a student

into the GPA and no credit is given. The decision to withdraw should be considered carefully

passing grade may be preferable to a withdrawal under 000350056005750058100471004810051100575





each student with specific consideration to the scheduling needs of student athletes, ROTC members, students who are studying abroad, and students with a special plan of study. Rising seniors who apply and are accepted for the population health trips (Chile, Dominican Republic, Haiti, and Nicaragua) will be randomly assigned a corresponding nursing course to take along population health (I.E. Pedi, Psych, Synthesis). A limited number of placements for each clinical course is available each semester. Therefore, not all students in the same class year will be in the same clinical sequence over the four semesters of junior and senior year. However, all students will be able to enroll in all the necessary nursing classes in order to graduate on time. Before the registration period for each semester, juniors and seniors will be told exactly which nursing theory and clinical courses to enroll in. While we make extensive efforts to accommodate student needs and interests and co-curricular commitments, no promises can be made regarding special requests. PLEASE NOTE: The Undergraduate Program Office has the quence at any time leading up to the start of each semester. The Undergraduate Program Office will work with students in scheduling new core or electives courses in the rare instance a change in the clinical sequence occurs. (HB, p. 37)

### **Student Rights and Grievances**

ACADEMIC EVALUATION DISPUTES/ GRIEVANCES Instructors are expected to provide a syllabus specifying due dates for assignments and examinations and the weight given to each course component in determining the final grade. The instructor has the right to determine which course components will be graded and the weight that will be given to each, and is responsible for grading students consistently. Students who believe that they have been graded unfairly should first meet with the instructor, bring a copy of the paper or exam in question, and request an explanation for the grade. Students who have discussed the grade with the instructor and still feel that the grade was unfair may appeal to the Teacher of Record and/or the Chairperson. If this discussion does not produce a resolution the student finds satisfactory, a formal appeal may be filed with the Associate Dean. The detailed grievance procedure is posted on the CSON website under Current Student Resources for Current Students/Undergraduate. (HB, p. 21)