

MARYLOU SUDDERS  
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**Advisory 18**

**Administer Medication to a Camper**

CONTACTS: Steven F. Hughes, Director (617) 624-5757, or  
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RE: Clarification of Recreational Camp document titled: Authorization to Administer Medication  
to a Camper (completed by parent/guardian)

DATE: March 29, 2018

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Dear Parent/Guardian,

If your child may require any medication during their time at camp, Massachusetts regulations require the camp to follow certain procedures to ensure minimum safety requirements are met (105 CMR 430.000: *Minimum Standards for Recreational Camps for Children* (State Sanitary Code, Chapter IV)). The attached consent form gives the camp permission to store and administer medication to the camper by certain trained camp staff. The criteria below explain the requirements for those medications and the procedures the camp must follow. It is important for you to carefully review these criteria and discuss any specific questions with camp staff.

**If providing prescription**

**Medications must be stored at camp in a secure location.**

**When camp session ends, all remaining medications must be returned to the parent or guardian whenever possible or destroyed.**

**Prescription medication may only be administered by the camp's Health Care Consultant (HCC) or designated Health Care Supervisor (HCS) <sup>1</sup>**

- The Health Care Consultant is a licensed health care professional authorized to administer prescription medications, but may not be required to be on-site at all times
- The Health Care Supervisor may or may not be a licensed health care professional authorized to administer prescription medications. If they are not a licensed health care professional, they must be trained by the Health Care Consultant and the administration of medications must be under the professional oversight of the Health Care Consultant. A Health Care Supervisor must be on-site at all times the camp is operating.

**If your child is insulin dependent, (to Do by 4/10/17) (r) (S) (S) (a) (c) administer if you deem appropriate. The camp's Health Care Consultant will also need to app 48 e se/TT3 1 5i (h)1 11.4 -0.00a2.6(g)6 by tu**